

VILLAGE OF UNION SPRINGS
P.O. BOX 99, 26 Chapel St.
UNION SPRINGS, NY 13160
(315) 889-7341 * Fax (315) 889-7342
Email: clerk@unionspringsny.gov Website: unionspringsny.gov
TDD 1-800-662-1220

Application for Use of Frontenac Park Facilities

Date of Application: _____

Circle Choices for Use: "Jorgensen" Pavilion north side of park, "Fox" Pavilion south side,
Gazebo

Date(s) Requested: _____ Rental Fee Required (\$): _____
Non Village Resident: \$100.00 *one half to be
refunded
Village Resident: \$50.00 *to be refunded 60 days after rental. Time:
_____ to _____

INFORMATION ABOUT YOUR GROUP

Name of Organization and/or Individual Applying for Use of Facilities:

Responsible
person: _____

Mailing
Address: _____

Email Address:

Day Telephone: _____ Night
Telephone: _____

INFORMATION ABOUT YOUR INTENDED USE OF FACILITIES

Purpose of
Use: _____

Approximate Number of People Expected: _____

NORTH PAVILION INFORMATION

Do the bathrooms need to be open? Yes or No Time: _____ to _____

Does the driveway gate need to be open? Yes or No Time: _____ to _____

Does the electric need to be turned on? Yes or No Time: _____ to _____

This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law.

Complaints of discrimination may be filed with USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Ave., SW, Washington, DC 20250-9410

AGREEMENT FOR USE OF FRONTENAC PARK FACILITIES

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the municipality for the use and care of the facilities. He/she, on behalf of _____ (name of organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village of Union Springs from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Union Springs' pavilion property

Signature of the organization's representative

Address: _____

Phone number: _____

PLEASE READ THE ATTACHED REQUIREMENTS AND RETURN APPLICATION TO:
VILLAGE OF UNION SPRINGS
P.O. BOX 99
UNION SPRINGS, NY 13160
Email: clerk@unionspringsny.gov

The use of all Frontenac Park facilities shall be subject to the approval and rules of the Village office and Village Board of Trustees:

1. Organizations wishing to use Village of Union Springs facilities shall first apply at the Village office on the prescribed form. The Mayor or his/her designee has final authority on approval.
2. In the event of inclement weather, the Superintendent of Public Works or his designee has the final authority on whether facilities are usable.
3. Alcoholic beverages shall not be brought onto municipal facilities at any time without a special permit.
 4. All posted rules must be adhered to.
5. Profanity, objectionable language, disorderly acts or illegal activities of any kind are absolutely prohibited, and those violating this prohibition will be ejected from the premises, and subject to arrest.
6. Any damage to municipal facilities shall be promptly repaired at the user's expense. No exceptions. If maintenance personnel are not available, make sure all doors are locked and lights are turned out when leaving.
7. **Organizations using the facilities must clean up afterwards. This facility is carry in, carry out.**
 8. Permits may be revoked at any time.
9. Any organization with youth less than 18 years old requires the presence of adequate adult supervision at all times.
10. The fee for use is listed on page 1 of the application, payable before use begins and refundable after use within 60 days of your event.
 11. The emergency telephone is 911.
12. All users may be asked to provide the following insurance prior to using facilities.
FAILURE TO DO SO PRIOR TO USE WILL RESULT IN REVOCATION OF YOUR PERMIT:
 - A. The user hereby agrees to effectuate the naming of the Village of Union Springs as an unrestricted additional insured on the user's policy.
 - B. The policy naming the Village of Union Springs as an additional insured shall:
 - be an insurance policy from an A.M. Best rated "secured" New York State licensed insurer;
 - contain a 30 day notice of cancellation;
 - C. The user agrees to indemnify the Village of Union Springs for any applicable deductibles.
 - D. Required Insurance:
 - Commercial General Liability Insurance \$1,000,000 per occurrence/\$2,000,000 aggregate.
- E. User acknowledges that failure to obtain such insurance on behalf of the Village of Union Springs constitutes a material breach of contract and subjects it to liability for damages, indemnification and all other legal remedies available to the Village of Union Springs.
The user is to provide the Village of Union Springs with a certificate of insurance, evidencing the above requirements have been met. The failure of the Village of Union

Springs to object to the contents of the certificate or the absence of same shall not be deemed a waiver of any and all rights held by the Village of Union Springs.