

Village of Union Springs
July 15th, 2025
Board Meeting Minutes

The meeting was called to order at 6:04 pm by Deputy Mayor Donna O'Hara, and the pledge of allegiance was recited.

In attendance: Deputy Mayor Donna O'Hara, Trustees Bill Boyd, Jeremy Smith (Entered 6:40), Trustee Brian Cornell

Also in attendance: Deputy Clerk Lisa Snyder, Attorney Chad Hayden, DPW Supervisor Joe Smith, Treasurer Jennifer Schenck

Absent: Code Enforcement Officer Robert Rhea, Water Operator Kevin Thurston, Mayor Robert Thurston, Jr., Clerk Christine Van Horn

From the Public: No one was present

Open public hearing for CDBG public comments

Motion to open at 6:05 p.m. by Trustee Brian Cornell, seconded by Trustee Bill Boyd, all ayes.

No public is present with comments about this.

The motion to close the public hearing at 6:06 p.m. by Trustee Brian Cornell, seconded by Deputy Mayor Donna O'Hara, all ayes.

Village Clerk: Deputy Clerk Lisa Snyder (filling in)

1) Review and approve minutes of the June 17, 2025, meeting.

- a. *Motion to approve June 17th, 2025, minutes made by Trustee Brian Cornell and seconded by Trustee Bill Boyd. All ayes.*

2) Begin working on .gov domain

- a. Clerk and Deputy clerk will begin working on changing this over now that taxes and water billing are done. 12/21/2025 transition deadline.

3) New Cayuga Lake National bank credit card

- a. The clerk spoke with the bank and the due date will be on the 12th of the month. Deputy mayor Donna O'Hara questioned the due date and suggested the clerk look into to changing it until later in the month.

4) W-9's

- a. Motion that all W-9's must be on file if over \$600 before payment can be issued.
- b. Motion made by Deputy Mayor Donna O'Hara, seconded by Trustee Bill Boyd, all ayes.
- c. Follow-up with Trustee Jeremy Smith that schedules the bands getting W-9 for Nicholas Stark and these dudes

Treasurer's Report:

- 1) Fiscal Year End Budget Modifications: Attached. Motion to approve budget modifications by Trustee Brian Cornell, and seconded by Deputy Mayor Donna O'Hara. All ayes.
- 2) Audit of the Bills, abstract #2: emailed to board prior to meeting for review;
 - a. *Motion to approve paying bills, made by Trustee Bill Boyd and seconded by Trustee Brian Cornell, All Ayes.*

Audit of Bills: Abstract #2

General Fund: Vouchers 50-95 \$29,673.42

Water Fund: Vouchers 52-86 \$3,871.49

Sewer Fund: Vouchers 50-94 \$12,469.35

HK Fund: Vouchers 57 & 67 \$147.90

Budget modifications:**General Fund A**

Credit \$1,223.96, A1325.1-Treasurer-Personal Services

Debit \$1,223.96, A1210.4-Mayor-Contractual

Credit \$78.82, A1410.4-Clerk-Contractual

Debit \$78.82, A1410.1-Clerk Personal Services

Credit \$98.89, A1430.4-Personnel- Williamson

Debit \$98.89, A1410.1-Clerk-Personal Services

Credit \$3886.65, A1620.4-Buildings-Contractual

Debit \$3886.65 A1640.1-Central Garage-Personal Services

Credit \$1,023.02, A7150.1-Mill Ponds-Personal Services

Debit \$1,023.02 A7150.4-Mill Pond-Contractual

Credit \$4,499.94, A8160.4-Refuse Collection-Personal Services

Debit \$4,499.94 A8160.4 Refuse Collection-Contractual

Water Fund F

Credit \$3,967.71, F8320.1-Pumping Station Personal Services

Debit \$3,967.71, 8320.2-Pumping Station Capital Outlay

Credit \$3,730.00, F8340.2-Distribution System Capital Outlay

Debit \$3,730.00, F8320.2 Pumping Station Capital Outlay

Credit \$3,481.79, F9060.8-Medical Insurance

Debit \$3,481.79 F8320.2 Pumping Station Capital Outlay

Sewer Fund "G"

Credit \$794.98 G8110.1-Sewer Administration

Debit \$794.98 G8110.11-Sewer Administration-Treas Dep Clerk

Credit \$3,000.00 G8120.2R-Sewage Collection-Equipment Reserve

Debit \$3,000.00 G8110.4-Sewer Admin-Contractual

Credit \$6,000.06 G8120.4-Sewage Collection-Contractual

Debit \$6,000.06 G8110.4-Sewer Admin-Contractual

Credit \$2,335.42 G8130.44-WWTP-Chemicals

Debit \$2,335.42 G8130.43-WWTP-Permits
Credit \$113.34 G8130.46-WWTP-Lab
Debit \$113.34 G8130.43-WWTP-Permits
Credit \$1,697.14 G9060.8-Medical Insurance
Debit \$1,697.14 G9030.8-Social Security

Department of Public Works (Joe Smith)

- 1) Village signs for insurance quote
 - a. There are 4 signs. RT 90 1 south and 1 north, entrances to Center and Springs Streets.
 - b. They will be getting addresses
 - c. Deputy Mayor Donna O'Hara is going to research the replacement cost with Matt from A & M Graphics.
- 2) The bench is in at Frontenac park.
- 3) Water leak detected on Homer St.
 - a. Starting work tomorrow at 6:30 a.m. Streets affected Homer, Ridgeway, Evergreen, and Arnold.
- 4) Cranebrook will be working on removal of dead trees and limbs.

Water Operator Report (Kevin Thurston)

Absent

Code Enforcement Officer Report (Robert Rhea)

Absent

emailed reports for the board's review

Mayor's Report

- 1) Sewer use law update. B&L \$6,000 and MRB \$15,500
 - a. Re-look at proposals at the August meeting.
 - b. Motion to table by Trustee Bill Boyd, seconded by Trustee Brian Cornell
- 2) CCAV dinner:
 - a. Tuesday August 26th
 - b. The board chose dinner option #2 from JW Bait Shop, Sausage, grilled chicken, assorted salads, and dessert.
 - c. Ken from the Camden Group has agreed to be our guest speaker.

Trustee Report(s)

- 1) Trustee Bill Boyd:
 - a. Commented that he has seen one cormorant on the island and it was nice to see growth again.
 - b. Concerned about fishing tournaments. Wear and tear on the parking lot. Possibly increase fishing tournaments to offset parking lot repairs and upkeep.

- 2) Trustee Brian Cornell:
 - a. Mentioned having a free lending library in the park. Discussion was made around the park location and possible downtown and whether Brian's wife might be interested in taking on the project.
- 3) Deputy Mayor Donna O'Hara
 - a. Snowflakes she hasn't ordered yet. The cost has increased by \$160.00. We still have the old ones as well. Initial approval for 6 but only going to get 4 now.
- 4) Trustee Smith:
 - a. Rev theater Rumpelstiltskin on August 1 in South Pavilion.

Village Attorney's Report: Chad Hayden

New Businesses:

Old Business: None

New Business: None

Executive Session (if needed):

Next Board Meeting: Tuesday, August 19th, 2025, 6pm at the Village Office

Adjournment: *Trustee Bill Boyd made the motion to adjourn the meeting at 6:50 p.m., seconded by Trustee Jeremy Smith, all ayes.*

Respectfully submitted

Christine Van Horn/Village Clerk &

Lisa Snyder/Deputy Village Clerk